



Banker

About Us:

Centreville Bank is looking for enthusiastic, career oriented candidates for a Bank on the move! If you like the idea of working for a bank that empowers you to be responsive to your customers' needs, we have opportunities for Bankers.

Founded in 1828, Centreville Bank is dedicated to delivering "Banking the way you want" to our customers. We are one of the region's most stable and well-capitalized banks, with a growing presence that reaches into every corner of Rhode Island and nearby Massachusetts and Connecticut.

Summary:

This position is responsible for providing an exceptional customer experience in the branch while meeting all business objectives. The Banker works with the management team to ensure sales, service and operational plans are met. The Banker will ensure that all proper bank policies and procedures are followed and will actively participate in the cross sell of the Bank's products and services.

Key Responsibilities

- Assist customers in opening of accounts. Initiate conversations with customers to offer needs based cross selling opportunities of products and services. Be knowledgeable about all Bank products and services.
- Prepare loan applications for various consumer lending products including personal, auto, and equity products. Follow through with completed application to closing the loan once approved.
- Refer customers to other business lines for mortgage, commercial lending, merchant services and online channel needs.
- Deliver consistent, exceptional customer service by adhering to Centreville Bank service expectations.
- Own the customer experience from beginning to end.
- Contribute to the achievement of Bank objectives and goals.
- Active participation in the community on behalf of the Bank.
- Perform as a team member by participating in the daily work flow.
- Comply with all Retail and Bank policies, procedures and regulations.
- Meet expectations for attendance and punctuality.
- Participate in the day to day operational functions of the branch including accurate daily settlement of cash drawers, vaults, ATMs, branch and daily reports.
- Must be flexible with ability to adapt to change.
- Other duties as assigned.



Required Experience/Education

- 2 years of cash handling experience, sales and service experience preferred.
- High school Diploma or equivalent.
- Ability to project the vision and image of Centreville Bank.
- Strong knowledge of current banking environment procedures and regulations.
- Strong knowledge of bank products, services, policies and procedures.
- Ability to multitask.

Salary Range: Commensurate with experience.

Centreville Bank offers a competitive salary and benefits package that includes medical and dental coverage, life insurance, disability insurance, 401(k) plan, paid time off and holidays.

To be considered for this position please forward resume and salary requirements to careers@centrevillebank.com or mail to Centreville Bank, Human Resources, 1218 Main Street, West Warwick, RI 02893.

Centreville Bank is an Equal Opportunity Employer. All positions are subject to periodic evaluation.